

NORTH DAKOTA CHEER COACH ASSOCIATION

Attention Cheer Coach:

Please complete the form below with the required information. Once correct completed form is verified, the North Dakota High School Activities Association will be notified that you have met all of the requirements. This will allow your squad to perform National Federation approved stunts for the 2009-10 school year. Be sure you send back this form to the address listed below before: NOTE THIS CHANGE: Sept. 1 for fall sports; Dec.1st for winter sports. If mailed after these dates, a \$50.00 late fee payment must accompany the form. If you have to pay a late fee, YOU WILL NOT BE CONSIDERED CERTIFIED UNTIL THIS FEE IS PAID. The check should be made out to NDCCA. If you have questions, e-mail me at goldmann@westriv.com,

Paula Goldmann
P.O. Box 574
Beulah, ND 58523

Please keep a copy of this form in the event you or your cheerleaders are questioned when performing stunts. Coach's name and squads will be posted on the North Dakota High School Activities Association website when all paper work is complete. Please check this site periodically to be sure your squads are listed correctly.

According to my contract I, _____ am responsible for
(Please Print Your Name)

the following squad/squads at _____ High School.

Please check the appropriate squad and level:

_____ Football _____ Varsity _____ JV _____ Soph _____ Fr _____ Jr.Hi

_____ Soccer _____ Boys _____ Girls _____ Varsity _____ JV _____ Soph _____ Fr _____ Jr.Hi

_____ Basketball _____ Boys _____ Girls _____ Varsity _____ JV _____ Soph _____ Fr _____ Jr.Hi

_____ Wrestling _____ Varsity _____ JV _____ Soph _____ Fr _____ Jr.Hi

_____ Hockey _____ Boys _____ Girls _____ Varsity _____ JV _____ Soph _____ Fr _____ Jr.Hi

Please check one of the following:

- _____ 1. NDCCA has my certificate or proof of completion on file.
_____ 2. I attended a face-to-face ASEP Sport First Aid and hands-on stunting class and am enclosing proof of passing the ASEP Sport First Aid course.
_____ 3 I took the ASEP Sport First Aid class online, and took the hands-on stunting portion on this Date: _____. I am enclosing proof of completion.
_____ 4. To satisfy the NDHSAA 5 year re-certification requirement, I have taken an additional course to maintain my certification.

_____ Attached is proof of completion of course required

_____ Proof of course completion is currently on file with NDCCA

My squad attended a certified camp this year. Please complete :

_____ of my cheerleaders attended a _____ (NCA, UCA, etc.) Camp

that was held at _____ on the following dates _____.

Cheer Coach: _____ e-mail: _____

Number of years coached _____

Administrator's Signature: _____ Date: _____

NORTH DAKOTA CHEER COACH ASSOCIATION

Definition of a Certified Cheer Coach

When designated as a **cheer team coach**, that coach must be the bona-fide coach of said cheer team. The coach must **attend** and **run** all team practices and assume **full** responsibility for that particular cheer team. They must be listed by their school as that specific team's coach. In order to be a **certified** cheer coach in North Dakota, the following steps must be followed:

- Coach must take and pass the ASEP Sport First Aid course and ND-developed hands-on stunting class.
- Proof of passing the ASEP course **with your name included** must be mailed to the NDCCA certification official to be kept on file.
- Cheerleaders of the coach desiring to be certified must **annually** attend an approved cheer camp held by a bona fide company.
- The NDCCA update form needs to be completed **annually**, signed by both the cheer coach and administrator of that school.
- The coach will also not be considered certified if any part of the form is not complete.
- The update form must be mailed to the NDCCA official before: September 1st for Fall sports; December 1st for Winter sports.
- Update forms received after the above dates will be assessed a \$50 late fee. **THE COACH WILL NOT BE CONSIDERED CERTIFIED UNTIL THIS FEE IS PAID.**
- The late fee penalty must be paid by **October 1st** for Fall, and **January 2nd** for Winter seasons. If fees are not received by these dates, that coaches teams would not be eligible for any NDCCA activities. (cheer competition, scholarships, NDCCA Senior Award, etc.)
- In a school that has different coaches for each cheer team, each of those teams must have a certified coach in order to stunt. That coach must be recognized by the school as that squad's cheer coach.