

MINUTES
North Dakota High School Activities Association
Board of Directors
August 11, 2011

The Board of Directors of the North Dakota High School Activities Association held their meeting on August 11, 2011 in Valley City. President Swiontek called the meeting to order at 9:30 a.m. with all members present except Auch. President Swiontek welcomed the new board members as they introduced themselves followed by returning Board members, executive staff and executive assistants.

Following additions and deletions, motion by Martin to approve the agenda. Second by Helvik and carried unanimously.

The Board was previously supplied the minutes of the June 20, 2011 meeting for review. Motion by Sanstead to approve the minutes as read. Second by Moe. Motion carried unanimously.

The Executive Secretary presented the financial report beginning with the 2010-2011 year-end balance sheet, detailed budget and investment report which was made available prior to the meeting for review. Harold Rotunda will appear before the Board later in the meeting to report on the audit for the 2010-2011 year.

The Executive Secretary indicated the spring sport financial report which was sent out August 2nd is incomplete as we are still waiting for the tennis financial report. The final report will be shared when all reports have been submitted.

T-Shirt sales were reviewed from the 2010-2011 year.

Coop dissolution applications were reviewed:

Litchville-Marion and Montpelier in boys' basketball-2012-13

Litchville-Marion and Montpelier in girls' basketball-2012-13

Motion by Ulland to approve. Second by Olson and carried.

Coop applications were reviewed by the Board:

a. LaMoure and Litchville-Marion in girls' basketball, 7-12, 2012-13, no fee

b. LaMoure and Litchville-Marion in boys' basketball, 7-12, 2012-13, no fee

Motion by Moe to approve. Second by Helvik. Motion carried unanimously.

c. Hankinson and Fairmount in softball, 7-12, 2011-12, no fee

Motion by Olson to approve. Second by Sanstead and carried unanimously.

Hall reported on behalf of the Constitution & By-Laws Committee. The committee reviewed the proposed interpretive language in Section XII of the By-Laws previously tabled until NDHSAA Attorney Gary Thune had an opportunity to review and respond. Attorney Thune's written opinion was provided to the Board. As recommended by Thune, the committee reported this interpretation was outside the scope of the By-Laws, therefore it was recommended by the committee to not include this interpretation in the Constitution & By-Laws. If the Board wishes to continue study of this By-Law, it can be resumed. Sanstead indicated this interpretation is something that could be included in the individual school's policy rather than in the NDHSAA Constitution & By-Laws. Olson asked if other State associations have implemented a similar regulation. Martin stated there may be a need of a list of what is considered mind altering drugs. Motion by Sanstead to accept the committee report. Second by Olson and carried.

The Board reviewed a letter from the Benson County Commissions requesting a waiver of the transfer rule due to flood issues. Staff member Fetsch shared a report from Des Lacs-Burlington Supt. Clarke Ranum indicating the number of transfers for them is not as many as first. The Executive Secretary referred to the Constitution & By-Laws Question #9 on page 45. Olson indicated there is no need to throw the door open but should be handled on a case-by-case basis. Ulland indicated it would be difficult to make a blanket decision as the Benson County situation with road issues is different than the Minot flood situation. Helvik stated these can be addressed via the hardship process on a case by case basis as each can still be brought to the full Board. The Executive Secretary was directed to write a thank you letter to the County Commissioners explaining issues will be reviewed on a case by case basis.

For further review of the Financial Report, the Executive Secretary introduced Harold Rotunda to report on the audit for the 2010-2011 year. Motion by Helvik to approve the report. Second by Ulland. A roll call vote was taken: Ulland – yes, Sanstead – yes, Hall – yes, Helvik – yes, Olson – yes, Ham – yes, Brannan – yes, Martin – yes, Moe – yes, Swiontek – yes. Motion carried unanimously.

Fetsch shared recommended specifications for the placement of the previously approved coaching box for boys' and girls' basketball. The measurements are as approved by the NCAA and recommended by the National Federation rule codes. The coaching box shall be outlined outside the side of the court on which the scorer's and timer's table and team benches are located. The 14 foot box shall be placed beginning 28 feet from the end line. Directions for placement will be on the NDHSAA website. Motion by Moe to approve. Second by Martin and carried unanimously.

The Board reviewed the invitations and recommendations for the 2012 Region Track & Field sites. Recommended sites are:

- Southeast – Valley City
- Northeast – Grafton
- South Central – Bismarck
- North Central – Rugby
- Southwest – Dickinson
- Northwest – Tioga

Motion by Ulland to approve the sites as listed. Second by Moe. A roll call vote was taken: Ulland – yes, Sanstead – yes, Hall – yes, Helvik – yes, Olson – yes, Ham – yes, Brannan – yes, Martin – yes, Moe – yes, Swiontek – no. Motion carried, 9-1.

Ulland reported on behalf of the Fine Arts Committee:

1. Class B plays site selection. Some coaches expressed concern there are twenty plays performed at two separate sites and the final 8 go to one site which coaches claimed is an unfair advantage. Staff member Bubach had attempted to find a third stage for the finals but there would be a significant additional charge. The committee indicated this will not be accepted. Bubach shared one of the attempts to make the competition fair is to arrange the bracket to help those schools coming to the new stage. Brannan clarified the schools that are not at the final site do have a one-hour walk-through prior to competition.
2. The committee reviewed the invitation process for schools or communities to host state fine arts events. The current process was discussed and the committee recommends continuing this course.
3. The committee will be working with the east and west instrumental events to erase financial deficit by considering changing the entry fee. At this time, no change will be recommended.

Motion by Sanstead to approve the report. Second by Helvik and carried.

The Executive Secretary gave an update of the concussion procedure. A copy of the recommended procedure has been updated in response to legislation that has been passed. This law is being covered extensively at the administrator meetings. The reaction indicates a number of schools were previously unaware of the state legislation concerning concussion procedure. The previous NDHSAA management procedure which was shared with the schools prior to the legislative mandate had to be changed to fit the law. Requested is approval of the adjusted management procedure to be shared with the member schools. Sanstead shared the legislation oversight committee covered item #6 and appreciated the support to the schools from NDHSAA. Schools that have legal questions directed to the NDHSAA are encouraged to contact the states attorney as this has become state law. Olson indicated the Center for Disease Control is an excellent website to use for information to share with coaching staff. It is suggested officials may have to have concussion background to be eligible to officiate NDHSAA post-season events. Schools may be requesting the association mandate the concussion course for coaches. The Executive Secretary reminded the Board the association does not establish educational mandates for coaches as that is the responsibility of the schools. Motion by Helvik to approve the draft as presented. Second by Sanstead and carried.

A letter of request from Grand Forks requesting a waiver to allow two boys' tennis athletes to participate in the USTA Regional Tournament in Rapid City as this is a qualifier for the 2011 Orange Bowl International Tennis Championships. Because this event has international ramifications, motion by Ham to approve the request. Second by Martin and carried.

Supt. Daren Kurle and Athletic Administrator Brent Kleinsasser of Strasburg appeared before the Board requesting eligibility for a student from Colorado that has enrolled in their school. Supt. Kurle shared the information concerning the status of the student to whom they are requesting immediate eligibility. This would be allowing one move between a non-married mother and father. Sanstead indicated this is clearly a nontraditional situation and as this being a unique circumstance as addressed in the Constitution and By-Laws, motion by Sanstead to approve eligibility. Second by Martin. A roll call vote was taken: Ulland – yes, Sanstead – yes, Hall – yes, Helvik – yes, Olson – yes, Ham – yes, Brannan – yes, Martin – yes, Moe – yes, Swiontek – no. Motion carried, 9-1.

The Executive Secretary presented a proposed 5-year calendar as requested by the Tournament Committee. Motion by Helvik to accept the proposed calendar. Second by Ham and carried.

The Board reviewed a letter of appeal from Williston Trinity Christian concerning the hardship application that has initially been denied. Helvik stated the Executive Secretary does a thorough job of investigating these hardships and believes his decision is suitable. Motion by Olson to support the Executive Secretary decision of the application and deny the appeal. Second by Ham. A roll call vote was taken: Ulland – yes, Sanstead – yes, Hall – yes, Helvik – yes, Olson – yes, Ham – yes, Brannan – yes, Martin – yes, Moe – yes, Swiontek – yes. Motion carried, unanimously.

The Executive Secretary has had conversation with several apparel vendors for the possibility of securing one as a test run for volleyball, wrestling and track & field. Offered is the average net income received from sales of t-shirt will be asked to be guaranteed. This minimum is \$3200 for volleyball, \$7300 wrestling, \$11,500 track & field. In addition the vendor agreed to a percent of sales above the minimums. Motion by Olson to proceed with this study. Second by Ham and carried.

Ham asked if there is a possibility of a revision of the current NDHSAA logo. The Promotions and Program Committee was assigned to study this possibility.

The Board heard a request to revise the current meal reimbursement. State is currently \$7, \$9, \$15. Motion by Sanstead to approve this change. Second by Ham. A roll call vote was taken: Ulland – no, Sanstead – yes, Hall – no, Helvik – no, Olson – no, Ham – yes, Brannan – no, Martin – no, Moe – no, Swiontek – no. Motion failed, 2-8.

The Executive Secretary shared a thank you note from Dave and Marsha Looyen to the Board.

Moe reported on the Coaches Association Convention. A session on modeling of behavior for coaches was presented at the conference. This was well attended. Twenty-six coaches took the coaches education course. Also, coaches discussed the suggested moving of dates of the spring sports seasons. Class A track wished to have that move but the general feeling of all other coaches was to leave the seasons as they are currently scheduled.

Olson asked if the sports seasons that are split could have the clinics and test at different times. Currently coaches of spring sports which are also in the fall are forced to take the clinic and test in the fall. Staff member Schell responded to the questions and gave an update to the progress of working toward how to manage this. Schell was directed to report this progress at the next Board meeting.

The Executive Secretary report

1. Two individuals Matt Berglund from Grand Forks was appointed to the National Federation Publications Committee and staff member Brian Bubach was appointed to the National Federation Speech Committee.
2. As a 100% state, North Dakota is able to provide insurance for officials. An informational sheet was provided.
3. A conversation with Minot Public Schools Athletic Administrator Pat McNally and Minot Visitor and Convention Bureau Executive Wendy Howe was held concerning upcoming tournaments in Minot. They have assured the association there will be rooms in Minot for State Volleyball. The Holiday Inn will be back in business as well as a new hotel that will be opened by that time. The previous year, there were rooms available as opposed to rumors that there were no rooms. The community is working on securing room rates for the state tournament.

Olson asked about the State Cross County site. The Executive Secretary indicated a meeting with the Valley City Park Board Director was held. A decision will be made after further review of the conditions of the course.

The next meeting is scheduled for September 13, 2011 in Valley City.

President Swiontek took executive privilege to share a vision for the Board for the year with the following items.

1. Create a strategic plan for the operation of the association.
2. Mandating coaches' education throughout the state.
3. Look into starting a drug education program similar to the New Mexico Association.

The meeting was declared adjourned.

Respectfully submitted,
Sheryl Solberg
Asst. to the Eec. Sec.

Signed: _____ Approved Date: ____/____/____

