

**MINUTES**  
**North Dakota High School Activities Association**  
**Board of Directors**  
**January 26, 2008 - Bismarck, ND**

The Board of Directors of the North Dakota High School Activities Association met on January 26, 2008 at the Bismarck Ramkota Hotel. President Knodle called the meeting to order at 1:00 p.m. with all members present except Sanstead.

Following additions to the agenda, motion by Schatz to approve. Second by Maus. A roll call vote was taken:

Schatz – yes    Stanley – yes    Maus – yes    Lyson – yes    Jordan - yes  
Eastgate – yes    Looyesen – yes    Jungling – yes    Duchscherer - yes  
Knodle – yes

Motion carried unanimously.

The minutes from November 16, 2007; November 29, 2007; December 10, 2007; January 4, 2008 and January 10, 2008 had been made available in the Board packets. Motion by Duchscherer to approve the minutes of these meetings. Second by Jungling. A roll call vote was taken:

Schatz – yes    Stanley – yes    Maus – yes    Lyson – yes    Jordan - yes  
Eastgate – yes    Looyesen – yes    Jungling – yes    Duchscherer - yes  
Knodle - yes

Motion carried unanimously.

The Board held audience with Supt. Robert Toso, Jamestown to discuss the Jamestown State Volleyball Tournament site for 2009 being moved to Minot. He expressed concern that Jamestown would not be considered in the selection of future tournament sites. Schatz indicated he did not get a sense that Jamestown would not be considered for other tournaments such as baseball and soccer. Jungling also stated the Tournament Committee has put the Boys' State Swimming & Diving Meet back in Jamestown in 2011-2012.

The Board held audience with Supt. Gerald Christianson, Tappen. A request was made to allow Tappen High School senior girls to continue play in an existing Central Prairie Firebirds co-op for the 2008-2009 season and allow the remaining Tappen High School girls to play in a new co-op which Tappen is planning to request with Steele-Dawson. Tappen School Board President, Jason Schmidt also addressed the Board to state the decision for this request did not come from the students or the parents, but came from discussion by the Tappen School Board. The Tappen School Board's vote to reorganize with Steele was overwhelming and they currently plan to move forward with this co-op application. The two students from Tappen who play on the Central Prairie Co-op are currently juniors and wish to finish their high school playing for that co-op. The Executive Secretary indicated this would need to have specific co-ops in which an exception request would be granted. Lyson stated the purpose of the coop is to provide everyone an opportunity to play. Schatz asked if this Board would see more of these types of requests because of more consolidations, schools closing, etc. Maybe this would be moving into a new era. Eastgate indicated this may be the start of what the Board can consider as a transitional coop. It was clarified the two juniors from Tappen are the only two from Tappen that play basketball. Eastgate asked if it would be possible to define a "Transitional Co-op". He felt this may be a worthy idea but would need definition first. Duchscherer shared this type of coop has come before the Board before but the Board cannot fix every demographic issue that comes around. Schatz asked if this could be tabled until a committee could study the possibility of setting up transitional coop plans. Supt. Christianson asked the Board to pursue this issue. Motion by Maus to deny the request to allow Tappen's request. Second by Lyson

After further discussion, a roll call vote was taken

Schatz – no    Stanley – no    Maus – yes    Duchscherer – yes    Jordan – no  
Eastgate – no    Looyesen – no    Jungling – yes    Lyson – yes    Knodle - yes

Motion to deny failed 5-5.

Schatz moved to have the Board take time to study and look into the possibility of a transitional coop. This study is to be brought back to the next Board meeting. Second by Stanley. Motion and second withdrawn.

Maus stated the concept of all coops and how the Board addresses this issue should be studied. President Knodle assigned the Constitution & By-Laws to study this issue prior to the next meeting. Also, President Knodle asked the entire Board to think about this issue for the next meeting.

Sanstead joined the Board meeting.

The Executive Secretary presented the finance report sharing with the board the balance sheet, savings-investment report and the budget through December. Also reviewed and discussed was the fall finance report. Discussion took place as to the charges that have been submitted to the NDHSAA and how they do not match the changes submitted in the invitation form. Jungling asked how when a school hosts a play-off football game, their home field changes to an indoor facility rather than what was considered their home field during the regular season. Schatz indicated there may be an instance where a region host may be looking at the NDHSAA as a revenue source. Motion by Stanley to approve the report. Second by Maus. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

The Board reviewed the following requests for dissolution of cooperative sponsorship programs:

a. Parshall out of the Fort Berthold cross country coop, 08-09

Motion by Maus to approve the dissolution. Second by Jordan. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

b. Kensal and Pingree-Buchanan in baseball, 07-08

Motion by Stanley to approve the dissolution. Second by Eastgate. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

c. Halliday and Beulah in volleyball, 08-09

Motion by Schatz to approve the dissolution. Second by Looyesen A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

The Board reviewed the following applications for cooperative sponsorship programs:

a. Fessenden-Bowdon and New Rockford for junior high football, 2008-2009, (no fee)

Motion by Lyson to approve the application. Second by Jordan. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

b. Larimore and Midway for baseball, 7-12, 2007-2008, (no fee)

Motion by Maus to approve the application. Second by Jordan. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan – yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer – yes  
 Sanstead – yes Knodle – yes

Motion carried unanimously.

- c. Edgeley and Kulm for girls' basketball, 7-12, 2008-2009, (no fee)
- d. Edgeley and Kulm for boys' basketball, 7-12, 2008-2009, (no fee)

Motion by Maus to approve the application. Second by Stanley. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
Sanstead – yes Knodle - yes

Motion carried unanimously.

Brian Duchscherer reported on behalf of the Finance/Personnel Committee with the recommendations for the 2008-2009 staff salaries. For support staff, an overall 4% increase that amounts to a \$.62 per hour increase for each of the three individuals and custodial staff a 2% increase. The Executive Secretary is in his third year of his contract with the increase coming from the previous year's approval. For the other executive staff members Solberg and Schell, a 4% increase and Carlsrud a 4% increase with an additional 2% upon indication of a two year plan for retirement.

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
Sanstead – yes Knodle - yes

Motion carried unanimously.

The Finance Committee discussed a letter from US Bank in response to contract negotiations. The Executive Secretary will be meeting with them and will report back to the Finance Committee prior to the next regularly scheduled Board meeting.

The Finance Committee reviewed a letter from Dakota Central Telecommunications which stated the fee schedule for live and delayed television rights was uneconomical for a small company. The letter was requesting the Board to reconsider the fee schedule for delayed television playback rights. The Exec Sec was instructed to respond to the letter indicating the committee feels the fees are in line with the product that is available. Motion by Duchscherer to deny the request on fees. Second by Looyesen. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
Sanstead – yes Knodle - yes

Motion carried unanimously.

Discussion took place on the disparity in the amount of rent being charged for hosting a regional tournament. Schatz stated the membership should remember the NDHSAA is not a funding source and is not a place for schools to make a profit as this effects the entire membership. The bidding process and tournament fees will be studied.

Jungling reported on behalf of the Football Committee with the recommend guidelines submitted for Board approval Motion by Stanley to approve the guidelines and timelines. Second by Schatz. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
Sanstead – yes Knodle - yes

Motion carried unanimously.

The minutes and recommendations from the Combined Tournament Committee were reviewed. The format for the Class A Basketball tournament was discussed. The issue of concern expressed by Looyesen was crowds leaving a game in process to go to another game in the other venue. The Board discussed the concept of four teams advancing to state, two from each region, which would allow all games to be played on one court and the television coverage for all championship rounds could be reinstated. It was recommended by the Combined Tournament Committee to move the 2009 State Volleyball Tournament from Jamestown to Minot. Motion by Jungling to approve the

adjustment of the 2009 State Volleyball Tournament from Jamestown to Minot. Second by Duchscherer. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Sanstead – yes Knodle - yes

Motion carried unanimously.

Motion by Maus to accept the proposed sites for 2011-2012 as proposed by the Combined Tournament Committee with the exception of the Class A State Baseball Tournament which shall be moved from Fargo to Mandan. Second by Stanley. Motion withdrawn.

Motion by Maus to change the site of the Class A Baseball for 2011-2012 from Fargo to Mandan and accept the remainder of the Combined Tournament Committee recommendations. Second by Stanley. A roll call vote was taken:

Schatz – no Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Sanstead – yes Knodle - yes

10-1 motion passed

Looyesen asked the Board if they would consider setting the Class A Boys' and Girls' State Basketball Tournament in Minot. Jungling asked the Board to continue to consider the work load for tournament managers in setting sites for state tournaments. Duchscherer suggested the Board wait until they have the opportunity to study the results of this year's Boys' and Girls' State Hockey Tournament which will be in two separate rather than adjoining venues before taking into consideration a site for Class A Boys' and Girls' State Basketball in the same situation. The Executive Secretary suggested this discussion go back to the Combined Tournament Committee. Motion by Schatz to go back to the Combined Tournament Committee and ask them to consider Minot in the rotation for the Class A Boys' & Girls' State Basketball Tournament. Second by Jordan. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Sanstead – yes Knodle - yes

Motion carried unanimously.

The Combined Tournament Committee also recommended the following dates be used for picture, cutline, schedule and roster to be set for September 15<sup>th</sup> for fall sports, January 15<sup>th</sup> for winter sports and April 15<sup>th</sup> for spring sports. Motion by Eastgate to accept the recommendation. Second by Looyesen. A roll call vote was taken:

Schatz – no Stanley – no Maus – no Lyson – no Jordan - no  
 Eastgate – no Looyesen – no Jungling – no Duchscherer - no  
 Sanstead – no Knodle – no

Motion failed 0-11

Ticket prices for the Combined State Hockey Tournament were discussed. Because this is the first year with a girls' and boys' combined tournament, a sheet with prices was reviewed for consideration. With two separate sites, the Board felt there is a need for a daily fee.

Motion by Sanstead to accept the prices as presented. Second by Schatz. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Sanstead – yes Knodle - yes

Motion carried unanimously.

Schatz reported on behalf of the Canvassing Committee with the results of the election for positions on the NDHSAA Board of Directors as follows:

Class B Southeast Region:  
 Craig Johnson – 24  
 Rick Jacobson – 124

## Class A At Large:

Mike Heilman – 44  
 Viola LaFontaine – 12  
 Steve Swiontek – 73  
 Todd Olson – 26

## Athletic Administrator:

Pete Moe – 83  
 Peggy Person - 61

Motion by Schatz to accept the report. Second by Sanstead. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Sanstead – yes Knodle - yes

Motion carried, 11-0.

Sanstead left the meeting.

The West Region Class A Schools have requested the Class A Regional Boys' Golf Tournament be moved from Mandan to Dickinson. An error was made when the West Region sent the original recommended sites for approval. Motion by Schatz to approve the request. Second by Maus. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Knodle - yes

Motion carried, 10-0

The board discussed the fines that are assessed schools for non-attendance at mandatory meetings and other prescribed fines not being paid by a small number of member schools. Motion by Schatz to rule schools that do not pay their fines will be declared ineligible for all post season competition until paid. Second by Maus. A roll call vote was taken:

Schatz – yes Stanley – yes Maus – yes Lyson – yes Jordan - yes  
 Eastgate – yes Looyesen – yes Jungling – yes Duchscherer - yes  
 Knodle - yes

Motion carried, 10-0

Maus reported on behalf of the Class B Redistricting Committee. The committee did not meet and has rescheduled the meeting for Sunday, Jan 27<sup>th</sup> at 1:00 p.m. They are looking at the possible redistricting of Class B basketball and volleyball in the event the straw vote for further study in the classification system is voted down at the General Assembly meeting on January 28, 2008

President Knodle reported on the Executive Board meeting in which they determined penalties for the following:

- a. Kenmare, Mandan, Bismarck High Schools violated the wrestling weigh-in rule. They did not conduct a face-to-face weigh-in which is against the National Federation rule.

Penalty – The wrestling programs are placed on probation for a year and a letter of reprimand will be sent to the Kenmare superintendent and the Mandan and Bismarck athletic directors. Kenmare will be required to send documentation adjusting the records for any wrestlers in their tournament that lost to either the Mandan or Bismarck wrestlers. This will be sent to the NDHSAA office. Each of these schools will also be paying a \$500 fine for these rule violations.

- b. Killdeer and Halliday High Schools for allowing players to compete without an approved coop.

Penalty – The schools have been placed on probation for one calendar year for all activities with a letter of reprimand being sent to both schools. There will be a late fee of \$500 per sport for each of the three sports (total \$1,500) that were not approved coops.

President Knodle reported on the Athletic Review meeting. The results of the voting will be available on the website. Board action on these recommendations will take place at the March 7<sup>th</sup> Board meeting.

President Knodle, on behalf of the Distinguished Student finalists, thanked the Board for approving their attendance at the State Student Council Convention in December. These six students conducted workshops for the junior high students in attendance.

Jungling gave an update from the National Federation mid-winter meeting:

- a. Video streaming has become a real issue nation wide
- b. The state of Washington has been asked to form a policy as to how to handle trans-gender students and their participation in activities
- c. The National Federation is working on a state-of-the-art official's education program, with the help of the current group of state associations who is developing this program.
- d. Also, there is a request to have rulebooks printed every other year. The National Federation makes over 4 million dollars a year on rule books which indicates continuing yearly printing is probable.

Staff member Schell reported to the Board:

1. Positive comments have been received concerning the website.
2. Questions are coming in as to what is the official tournament site for each tournament.
3. The Bulletin has been redesigned to look more consistent with the website.
4. A notification will go out to the officials that have indicated they wish to hear when the Bulletin has been placed on the website.
5. A notice has been sent to contest managers giving information on the program flier.
6. A web count is approximately 26,000 page views per month which goes up during tournament time and on-line testing.
7. There were some early problems with on-line tests but most were user errors rather than technical problems.
8. At the march meeting, there will be a recommendation as to what we should do to go forward.
9. Schell will be attending a National Federation tech meeting. This will give her an opportunity to share and review what other states are doing with their websites.
10. We have received requests to put forms on line and we are in the process of placing on the NDHSAA site interactive forms for the schools.
11. Any suggestions on the website are welcomed.

Letters were read from Steele-Dawson, Minot Convention & Visitors Bureau/Mayor and Shelby Wallman, Bowman

Executive Secretary's Report

- a. Hettinger High School has responded to Executive Committee's prescribed penalty. They have fulfilled the requirements as set by the Executive Committee.
- b. Hardship Reports as investigated were ruled:
  - i. Minnewaukan - approved
  - ii. Mott - denied
  - iii. Maddock - approved
  - iv. Stanley – approved
- c. Uniform letter has been sent to the schools allowing a one-year moratorium to get illegal basketball uniforms corrected. The following year, the penalties will be as prescribed by the National Federation Basketball Rules Book.
- d. State Hockey Schedule has been worked out by the NDHSAA and the State Hockey Tournament management.
- e. Fargo South Letter from Todd Bertsch was sent in response to a concern over the conduct of some of the Fargo South student section.

- f. Fine Arts Position has been advertised. Currently three applications have been received. The timeline has been set for the process of selection of the addition to the staff. Applications will be received until March 3<sup>rd</sup>. The candidate will be named April 16<sup>th</sup>.
- g. Monday's membership meeting will add the football plan to the agenda because it is now approved.

Jordan asked if the Board had any feedback from member schools about the All-Star rule. There was no further discussion.

The next regularly scheduled meeting was set for March 7, 2008 in Bismarck.

With no further business, motion by Schatz to adjourn. Second by Stanley and carried. The meeting was adjourned at 4:40 p.m.

Respectfully Submitted,  
Sheryl Solberg  
Asst. to the Exec. Sec.

Signed: \_\_\_\_\_

Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_