

NATIONAL FEDERATION AND NDHSAA SPIRIT RULES VIOLATION REPORT FORM INSTRUCTIONS

(Please copy as needed)

The North Dakota High School Activities Association with the support of the North Dakota Cheer Coach Association allows those coaches that have completed the requirements of Safety Certification to follow the National Federation Spirit Rules. NDHSAA requires a head cheer coach from each school, safety certified and non-certified, to attend an NDHSAA rules meeting every year. This insures the cheer coach is familiar with the NF Spirit rules as well as North Dakota-specific rules.

In the past, rules violations have either not been reported or reported to the NDHSAA and/or the NDCCA. This reporting has been informal via a telephone call, e-mail, etc. This form will standardize the reporting procedure.

At the end of this school year, the NDHSAA Board of Directors will receive a report as to the frequency and extent of these violations.

HOW TO USE THIS FORM WHEN YOU SEE A RULES VIOLATION:

- 1. Upon observing a violation, the school may, if the situation allows, contact the coach/squad and inform them of an alleged violation. If they rectify the problem for the remainder of that event, commend them, remind them to remember what they learned for future times, and be done with the situation. (No report needed).**
- 2. If the violation continues, or if you feel the violation needs to be reported to the NDHSAA, please complete the REPORT FORM. Be specific and refer to the page numbers from the National Federation Spirit Rules Book. Also, be sure to sign the form on the appropriate line and have an administrator sign where indicated. REPORTS SHOULD BE MAILED WITHIN ONE WEEK OF THE OCCURRENCE.**
- 3. Send the Violation Report Form to: Sheryl Solberg
NDHSAA
PO Box 817
Valley City, ND 58072
Or Fax: 701.845.4935**
- 4. The NDHSAA will send a letter informing the infracting school of the report.**
- 5. Keep a copy for your records.**
- 6. We encourage schools to work together to insure the safety of our cheer squads. Everyone may not receive your attempts to help them be safer. This can become a positive experience. If this is not effective, the reporting system is in place.**
- 7. The North Dakota Cheer Coaches Association will receive verification that the NDHSAA has followed the procedure in place and has contacted the school(s) in violation.**

THE NDHSAA AND NDCCA ENCOURAGE ALL CHEER COACHES TO FOLLOW THE RULES AND KEEP CHEERLEADING SAFE.

NATIONAL FEDERATION AND NORTH DAKOTA SPIRIT RULES VIOLATION

REPORT FORM

(This form is designed for the reporting of non-safe cheerleading actions. Copy as needed.)

Date of reported occurrence: _____/_____/_____

Location of reported occurrence: _____

(example: gymnasium at Blue High School)

Event of reporting occurrence: _____

(example: boy's basketball game)

School in violation: _____

(example: from Orange High School)

Specific violation being reported here:

(example: 5 cheerleaders wearing necklaces & earrings Rule 2-2-1, page 12)

Anything additional relevant to this situation:

(example: cheer coach from Blue HS informed the Orange HS cheer coach of a jewelry violation. Orange HS took no action to correct this violation.)

Printed name, address, phone number and e mail address of reporting person:

Name: _____

School: _____

Address: _____

City, State, Zip: _____

e-mail address: _____

Signature of reporting person: _____

Administrator: _____